

John Perry Primary School
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Essex
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Head Teacher: Mr W Pedro



13 September 2021

Dear Parents and Carers,

Election of Parent Governors

I am writing to invite you to consider standing for election as a Parent Governor for our school.

Every school in our Local Authority has a Governing Body, which includes Parent Governors. Parent Governors are elected to serve for a period of between one and four years.

Together with the Head Teacher, the Governing Body has overall responsibility for the running of the school. Governors are involved in deciding school policies, allocating the school's budget and appointing senior staff. No special qualifications are needed; the most important thing is to have a keen interest in the school and be prepared to play an active part in the Governing Body's work. In order to support governors in their work, the borough of Barking and Dagenham provides full training for all governors. This training is free.

At our school, we have 3 Parent Governors who serve for a term of office of 4 years. The full Governing Body meets 4 times a year at 17:30. In addition, there are three committees (Finance and Premises, Curriculum and Standards and Strategy Planning committees) that meet once per term.

If you would like to stand for election, **please complete the Nomination Form and return it to the school within two weeks (by 27th September 2021)**. Forms are available at the office and can be downloaded from the school's website. Each person nominated **must be proposed** and **seconded** by a parent or carer who has a child at the school. One parent needs to propose and another needs to second your nomination. Anyone standing for election is invited to provide, with his/her nomination, a short personal statement (approximately 100 words). The statement should include your reasons for wanting to be a parent governor and the contribution you believe you can make to the Governing Body and the school.

If the number of nominations received is equal to, or less than, the number of vacancies, the nominee will automatically be elected as Parent Governors. If, however, there are more nominations than vacancies, an election will be held and copies of the personal statements will be sent to all parents. We have **two vacancies** for Parent Governors.

I do hope you will consider standing as a governor or nominating another parent or carer. If you would like more information about being a school governor, please contact another governor or myself for more information via the school office.

Yours sincerely,

Mr W Pedro
Head Teacher

