Annual Governance Statement for the Governing Board of John Perry Primary School
For the Academic year 2024 - 2025

In accordance with the Government's requirements for all Governing boards, the 3 core strategic functions of John Perry Primary School Governing Board are:

1. **Ensuring clarity of vision, ethos and strategic direction;**
2. **Holding the head teacher to account for the educational performance of the school and its pupils;**
3. **Overseeing the financial performance of the school and making sure its money is well spent.**

Governance Structure	The Governing Board of John Perry is made up of 12 Governors: • 6 Co-opted Governors • 3 elected Parent Governors • 1 Local Authority Governor • 1 elected Staff Governor • 1 Head Teacher The Governing Body appoints a professional Clerk who is responsible for arranging FGB and Finance and Resources Committee meetings, taking minutes and following up on all actions. The Clerk also advises on procedural matters and plays a key role in the work of the Governing Body. Governors are volunteers who apply for and are appointed to their roles, except for the Head Teacher. Governors are independent and have equal status to each other. A Chair and Vice Chair are elected by the Governing Body and work closely with the Head Teacher and the Clerk. A full list of Governors for 2024/2025 is attached as the final page of this document. Co-opted Governors are appointed by the Governing Body and are people who, in the opinion of the Governing Board, have the skills required to contribute to the effective governance and success of the school. To ensure that the Governing Body is as effective as possible, an annual review of key skills is carried out by each governor. Current roles and responsibilities of governors are reviewed and changed if appropriate. Governor recruitment includes a robust induction programme with the Head Teacher and the Chair of Governors. The Full Governing Board (FGB) meets once each term. An additional Business meeting is held in the Autumn term, prior to the date of Autumn term FGB meeting. The main purpose of this meeting is to: • elect the Chairperson and Vice-Chairperson • determine the membership and constitution of the Governing Body • review and agree the membership of the FGB, including any terms of office due to expire • review and agree the membership of sub-committees and their terms of reference Three sub-committees (Strategy Planning, Curriculum and Standards, and Finance and Resources) meet to consider different aspects of the school in detail. Additional committees meet, when required, to consider the Head's appraisal and staffing matters (Head Teacher's Appraisal Committee, Pay Committee). The Head Teacher's Appraisal Committee is supported by an external adviser.

	The Strategy Planning Committee works to enable the effective running of FGB meetings and to co-ordinate the work of the Governing Body. The committee is instrumental in establishing a sequence of meetings that match school data collection points, therefore ensuring that discussions about children's learning and progress are timely, relevant and current. Actions are taken promptly to address underperformance and to challenge leaders to raise attainment in all areas of the school. The Governing Body and the committees all have clear terms of reference and all Governors are required to adhere to a Code of Conduct.
Attendance record of governors	In order to be quorate (the number of governors needed to ensure that legal decisions can be made), at least 50% of Governors in post need to be present at FGB meetings. Individual Governor attendance details is published in the Governor Section of the school website.
The work that we have done in our committees and in the governing body	Governors formally visit the school at least three times during the year to monitor key priority areas identified in the School's Development Plan (SDP). Specific monitoring is undertaken for the areas of Safeguarding, Health and Safety and Finance. Formal monitoring visits allow Governors the opportunity to observe and communicate with staff and pupils and to ensure that actions agreed in the School Development Plan are being actively undertaken by the school. After each visit, a formal report is prepared and presented at the next Governing Body meeting. From this, the progress in the delivery of agreed school priority areas can be actively monitored and impact on the education of the pupils more effectively assessed. Governors have agreed to the practice of hybrid or blended FGB meetings, where governors who are able to, attend face-to-face meetings at school and others join remotely. All meetings of the FGB, with the exception of the Business meeting, are hybrid or blended. The Business meeting is conducted remotely The Finance and Resources and Strategy Planning Committees are also held remotely. The Curriculum and Standards Committee meeting is a face-to-face meeting, held at school. The Governing Body is informed of attendance of groups of pupils through the HT reports and Link Governor meetings with the school's Attendance Lead. The Governing Body has had a successful year, supporting, challenging and holding The Head Teacher and school leaders to account for improved outcomes for all children. Governors are held to account through an Action Plan which is an integral part of the SDP. The action plan ensures that key Ofsted recommendations are addressed and that school improvement remains at the forefront of the school's development work. Governors receive regular updates through their involvement in school teaching and learning reviews, meetings with leaders and children (pupil voice), committee meetings and from the Head Teacher's termly reports to governors. The Curriculum and Standards Committee continues to work with school leaders to identify areas for development across the school and challenge leaders to address these. Link Governors work closely with Subject and Teaching and Learning Leads to increase their knowledge and understanding of all aspect of the school's work, in particular, the areas of teaching, learning and assessment, pupil well-being and child protection.

	The Finance and Resources Committee continues to ensure that best value is achieved in financial transactions. Regular virtual meetings with the School Business Manager have been focused on reducing the deficit budget due to falling roles. Actions have been put in place to establish a balance budget which ensures 23 classes, the Nursery and the ARP run efficiently. The budget supports additional staff for subject teaching, e.g. Music, Swimming and Ballet. A full time Learning Mentor leads on a strategy (Thrive) to support children's SEMH and well-being. The school has focused on ensuring that the curriculum provides all pupils with rich and varied learning experiences, through high quality teaching and learning, learning outside the classroom, educational visits and visitors to the school. Link Governor roles are closely linked to School Development Plan priorities and ensures that link governors work closely with phase and subject leaders in developing areas that are identified through learning walks, monitoring, attainment and progress data and talking with children and parents. Clear evidence of the impact of this work is well documented in Link Governor Visit Reports and Full Governing Board meeting minutes. Minutes of Governing Board and Committee meetings are public documents and may be viewed on the school website.
Governing Body Skills and Knowledge Development	The Governing Body acknowledges that to effectively fulfil its role, it must ensure that all its Governors have the required skills and knowledge to support the achievement of the school's priority objectives. Recognising the importance of training and development, the Governing Body appoints a Training Governor to ensure that there is a committed and consistent focus on the areas where the Governing Body needs to develop. Regular skills audits are undertaken to identify and address any skills gaps together with an annual self-evaluation of the effectiveness of the Governing Body over the school year. These are identified and monitored through regular skills audits of the Governing Body and an annual Governing Body self-evaluation. The School's Business Manager presents governors with a Skills audit report (an overview of the Governing Body's skills) at the FGB Business meeting in the Autumn term. The Governing Body is a member of the National Governors Association and uses its membership and other relevant information channels to ensure it remains abreast and up to date on relevant developments in the education sector.
Governor focus areas for 2021-2022	Governors will continue to implement the action plan, which fully supports the School Development Plan priorities, and aims to ensure that all children are effectively supported in their learning and development through high quality teaching and learning. Governors will monitor the school's strategy for closing gaps for the most vulnerable pupils and the school's aim of providing a balanced and rich curriculum for all its pupils. Governors will particularly monitor key groups of children, including those who are vulnerable, have SEND or involvement with external agencies such as social workers and the lowest quintile The Governing Body will continue to develop and work towards the longer-term strategy of the school, to closely monitor financial status and progress against plans and to work closely with the Head Teacher, SLT, staff and the parent community to deliver the best outcomes for all pupils.
How you can contact the Governing Body	We always welcome suggestions, feedback and ideas from parents – please contact the Chair of Governors, Mrs Harvey, via the school office or visit the school website for more information about the governors.

John Perry Primary School Governing Body

2023 - 2024

Governor	Category	Commenced	Term of office expiry date	Comments
Mrs Pat Harvey	Local Authority Governor	04/03/2027	04/03/2027	
Mr Steve Board	Co-opted Governor	01/10/2003	31/08/2025	
Mrs Caroline Kenny	Co-opted Governor	06/04/2017	30/11/2025	
Mrs Kirstie Southall	Elected Parent Governor	01/12/2021	30/11/2025	
Mrs Stella Bouchouna	Elected Parent Governor	01/12/2021	30/11/2025	
Ms Elaine O' Connell	Elected Parent Governor	29/02/2024	29/02/2028	
Mr Sam Budala	Co-opted Governor	10/07/2019	10/07/2027	
Mr Simon Hack	Co-opted Governor	10/07/2019	10/07/2027	
Mrs Annette Rose	Co-opted Governor	06/12/2023	06/12/2027	
Mr William Nkansah	Elected Staff Governor	01/12/2022	30/11/2026	
Mr Wayne Pedro	Head Teacher	01/09/2015	n/a	
Vacancy	Co-opted Governor			To be recruited