John Primary School

Terms of Reference: Curriculum and Standards Committee

Membership

Not less than 2 governors, including the Head Teacher.

The committee may make recommendations to the governing body for co-option of non-governor members.

Chairing

The Chair of the committee will be appointed by the Curriculum and Standards Committee.

Attendance

Members of the committee and the clerk to the committee have a right to attend committee meetings. The governing body or committee may request the attendance of other governors and/or school staff.

Quorum

The quorum for committee meetings is two governors who are members of the committee. (The committee shall not meet without the Head Teacher, or a substitute nominated by the Head Teacher, being present.)

Meetings

The committee will meet at least once a term prior to the main governing body meeting, and otherwise as required.

The committee will receive reports from the school in sufficient detail to enable it to undertake its strategic responsibilities for planning, monitoring and evaluation.

Dates will be set in line with school data collection points to ensure rapid responses are made to issues emerging from progress and attainment data.

Clerking

The governing body shall appoint on a rolling member attendee basis as clerk to the committee. Committee members may clerk in the absence of the Rota member appointed clerk. The Head teacher may not clerk the meetings

Terms of Reference

Effectiveness of Leadership and Management

- To contribute to, monitor and evaluate the Self Evaluation Form and make recommendations to the governing board to address any emerging issues.

- To contribute to and monitor progress towards targets set as part of the School Development Plan and recommend targets for school improvement to the governing board.

- To consider recommendations from external reviews of the school, for example, Ofsted inspection or Local Authority review; to agree the actions needed to address any issues identified through external review; and to evaluate regularly the implementation of any plan agreed.

- To keep under review the equal opportunities policy, in particular in relation to the curriculum, teaching and learning, assessment, achievement and progress and to report any emerging issues to the governing board.

- To monitor the school website to ensure that it fulfills all statutory requirements and promotes the school and its work in the most positive light.

Quality of Teaching, Learning and Assessment

- To ensure that a teaching and learning policy is in place that is adequately resourced, and to regularly review the operation of the policy.

- To contribute to the monitoring of the quality of teaching and learning in all phases of the school to ensure that all teaching is at least good and a significant amount is outstanding.

- To monitor provision for pupils with SEND, particularly those with an Education and Health Care Plan, to ensure their needs are met.

- To monitor provision for looked after children.

- To monitor provision for groups of children, including vulnerable children, to ensure that their needs have been identified and addressed.

- To monitor English as an Additional Language provision and to ensure that the needs of EAL children are met.

Personal Development, Behaviour and Welfare

- To monitor that policies are in place to ensure good behaviour and receive reports re developments and progress.

- To ensure arrangements are in place to monitor and promote good attendance and quickly follow up any emerging trends and/or drops in attendance.

- To ensure safeguarding policies and procedures are effective in keeping children safe and as a minimum, meet statutory requirements.

- To monitor and evaluate the school's work in relation to responsibilities as part of the Prevent Duty.

Outcomes for Children

- To regularly review and develop the assessment and tracking policy and procedures and to ensure that they are operating effectively.

- To monitor school based, local and national performance and progress data relating to the school and evaluate achievement and progress throughout the school.

- To monitor and evaluate the progress and attainment of significant groups of pupils at the school, including: pupil premium, EAL, boys, girls and those pupils with SEND.

Curriculum

- To agree and implement a rolling review programme of curriculum policies, and recommend policy changes to the governing body as and when necessary;

- To monitor the views of pupils on the curriculum offered by the school and on pupil progress and achievement and to evaluate the ways in which the school actively responds to pupil views.

- To monitor the views of parents and carers on the curriculum offered by the school and on pupil progress and achievement, to provide feedback and to evaluate the ways in which the school actively responds to the views of parents and carers.

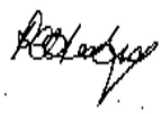
- To review the policy and provision for RE, collective worship and spiritual development, and make recommendations as necessary.

- To review the policy and provision for sex and relationships education and PSHE, making recommendations where necessary.

- To review the school's policy and practice in relation to culture and promoting fundamental British values, to ensure that it fulfills all statutory requirements.

Document Management:

This document was adopted / reviewed and approved on 5th October 2023 and is subject to annual review.

Signed by: Mrs Pat Harvey 

Chair of Governors:

Date: 10/10/2024